



Government of Pakistan
National Counter Terrorism Authority
(NACTA) Islamabad-Pakistan

Bidding Documents

Serial No. _____

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Bidding Documents for Hiring the Services of Security Company/Firm for NACTA
Sector G-7/1, Near Former Federal Urdu University, Islamabad

Phone No. 051-9217115

Hiring of Security Company Services

1. National Counter Terrorism Authority (NACTA), Islamabad invites electronic bids on PPRA e-Pak Acquisition & Disposal System (EPADS) from professional Security Company/ Firms registered with Income Tax & Sales Tax Departments who are on FBR Active Taxpayers List for “Hiring the services of Security/ Firm for Security of National Counter Terrorism Authority, Office Islamabad”.

02. Single Stage Two Envelop Bidding Procedure of Principal Method for Hiring Security Company Services (i.e. Open Competitive Bidding) will be used by adopting Technical & Financial qualifying criteria given in the Bidding Document, from Security Companies/Firms having valid licenses for operating in all provinces & the Federal Capital Territory having trained young & vigilant security staff for handling of latest electronic security systems (weapons, Walk through gates, UVI system, CCTV Cameras) etc.

03. Bidders are required to submit their bids through PPRA EPAD System (www.eprocure.gov.pk) however the original bid security 2% of Financial Bid as “Bid Security” (refundable) through bank instrument in favour of Drawing & Disbursing Officer, NACTA must be delivered to National Counter Terrorism Authority on below address before bid submission closing date & time. Bids must be submitted online through EPADS as per the following schedule:

Last Date & Time for Bid Submission	20 th May, 2025 @ 11:00 AM
Bid Opening Date & Time	20 th May, 2025 @ 11:45 AM

04. The Bidding Documents can also be downloaded free of cost from NACTA Official website (www.nacta.gov.pk).

05. Bidders are recommended to get registered on Public Procurement Regulatory Authority (PRRA) EPAD System to participate in NACTA current & future bidding processes.

Assistant Director Administration,
Secretary, Procurement Committee,
National Counter Terrorism Authority, Islamabad,
Phone No. 051-9217115

NACTA 's SECURITY REQUIREMENTS

National Counter Terrorism Authority (NACTA), established under the NACTA Act, 2013. The NACTA has been aimed to coordinate between country's law enforcement agencies in counter terrorism and counter extremism efforts. NACTA is empowered to act as a think tank to develop policies, strategies to improve country's overall law and order situation.

Keeping in view NACTA's aforementioned important and sensitive role, security of its assets i.e. employees and building is very necessary. NACTA requires the services of 38 Security Guards & 02 Supervisors & 05 SSG Guards equipped with latest weapons to be deputed for various security purposes. Number of Security Guards may increase or decrease as per NACTA's need.

<i>S#.</i>	<i>Category</i>	<i>Number of Guards</i>	<i>Type of Weapons</i>	<i>No of Weapons (24/7)</i>
1.	Supervisor (JCOs)/ Ex-Army	(12 Hours Shift each) 02	Pistol 9 MM	02
2.	Trained Ex-Army Guards at every place (Retired from Infantry or other fighting arms)	(12 Hours shift of each Guard) 38	SMGs/222/223	38
3.	Ex-Special Services Group (Army)	(12 Hours shift of each Guard) 05	M4	05
Total		45	-	45

Note: -

- Maximum age limit for Security Guards is 48 Yrs.
- 12hrs, 24/7 duty, Provision of reliever is the responsibility of company in case of leave.
- Wireless communication, Motorola sets to be provided by company.

NACTA needs 24 X 7 foolproof Security of: -

- Control of boundary walls through watch towers of NACTA HQs Building.
- Control of Main Gates of NACTA HQs Building.
- Control of all incoming and outgoing employees & visitors.
- Control of all incoming and outgoing official/ private vehicles/ items.
- Handling of latest electronic security systems.
- Implementation of security SOPs and protocols.
- Eradicate all sort of external involvement (including social, political, pressure groups etc.) in the operational matters of NACTA.



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TECHNICAL & FINANCIAL BID'S SUBMISSION INSTRUCTIONS

- The bids shall be evaluated as per following criteria: -
 1. Security Companies / Firms having valid licenses for operating in all provinces and the Federal Capital Territory, registered with SECP, Income Tax & Sales Tax Department may participate.
 2. Only holders of valid all Pakistan licenses of weapons in the name of bidding Security Company are eligible to participate in the Bidding Process.
 3. Contract shall be signed initially for One Year, extendable further for two years (three years) at 10% increment on total expense of services on the basis of performance.
 4. Any offer not received as per Terms & Conditions for the Tender Enquiry is liable to be rejected. No offer should be considered if: -
 - a. Received without earnest money.
 - b. Received from unregistered firm or a firm not registered from the item/ service mentioned in this tender.
 - c. Received after the time and date fixed.
 - d. The tender is unsigned.
 - e. The offer is ambiguous.
 - f. The offer is conditional.
 - g. The offer is from a firm blacklisted, suspended, or removed from Government's approved list.
 - h. Offer received for shorter validity than required in the tender enquiry.
 5. Offer will remain valid for 60 days from the date of opening the tender and can be extended as per PPRA Rules.
 6. Successful bidders will provide services within 10 days of the agreement.
 7. A single package containing two separate envelopes, each envelop shall contain separate technical & financial bids, duly completed, signed, stamped & sealed with the tender document to be submitted in the name of Inspector (Security) National Counter Terrorism Authority, Islamabad. The envelopes shall be marked as "Financial Proposal" & "Technical Proposal" in bold and legible letters.
 8. The Procuring Agency reserves the right to reject all the bids as per Rules 33 of PPRA Rules, 2004.
 9. The earnest money is liable to be forfeited, in case if: -
 - ◆ The offer is withdrawn, amended or revised during the validity period of the order & the contractor fails to execute the contract strictly in accordance with terms & conditions laid down in the contract.
 10. The Procuring Agency reserves the right to claim compensation for the loss caused by in the provision of services as per detail.



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GENERAL INSTRUCTIONS

1. Bidding should be addressed to Director, Admin & Finance, National Counter Terrorism Authority, Islamabad.
2. Bids should be quoted final rates both in words as well as in figures inclusive of all sort of taxes.
3. Bidders are required to submit Financial Bid of Rs. 300,000/- (Rupees Three Hundred Thousand only) refundable in case of non-successful bidding in favour of DDO, NACTA.
4. Any condition, ambiguous or called incomplete offer in any respect shall be ignored. No supplementary or revised offer after the opening of tender shall be entertained.
5. The bidders should indicate their complete address or the place where store/ service will be offered for inspection.
6. The bid shall enclose company profile / catalogue / leaflets / literature & other technical data, if any in respect of store/ service offered by them.
7. The bidder should specifically indicate their SECP Reg. No. G.S.T. No. and Sales Tax No.
8. Any erasing/ cutting/ crossing etc. appearing in the offer must be properly signed by the person signing in the bid. Moreover, all pages to the bid must also be properly signed. Offer with any over-writing shall in no circumstances be accepted.
9. Certificate should be given by the bidder that they will be responsible for the replacement of services if the same is found to be sub-standard, incorrect or contradictory with the specification given in the bid enquiry. In the case *SIMILAR* service offered variance with the specification superior to the one specified in the bid enquiry shall however, be acceptable.
10. In case of representative's participation in the bidding process, he / she must have NOC by the senior management of his/her office.



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Handwritten signature

SHORTLISTING & CONTRACT AWARD CRITERIA

- All prospective bidders are hereby informed that following criteria will be considered for shortlisting the Bidders. Consequently, only technically short-listed bidders will be considered for next stage i.e. financial bidding.
- Shortlisting of bidders will be done on the basis of score obtained out of 70 according to the following table.
- NOTE: - In order to qualify for the Financial Bid, Bidders are required to obtain a minimum of fifty (50) marks out of total Seventy (70) marks.

S#.	Evaluation Requirement	Points
1.	Years of experience for providing security services (1 Mark for each year up to a maximum of 10 years (evidence to be attached)	10
2.	<u>Existing Clients: up to 10 clients from following sectors: -</u> i). Government/semi government clients (4 points max) ii). Banks (2 points max) iii). Embassies (2-point Max) iv). Others (2 points max) (Letters from all such existing clients must be attached for points. One (1) point for each client as mentioned above)	10
3.	<u>Company's Guards to be deployed, if:</u> i). Ex-Army from Infantry & other fighting arms=4) ii). Ex-Armed Forces=4 Certificate must be attached on official letterhead & seal of the firm.	08
4	<u>Audited report/financial statements of last three years duly audited by a qualified Chartered Accountant firm.</u> (Must include Auditors Comments with seal and signatures) i). F.Y 2021-22 ii). F.Y 2022-23 iii). F.Y 2023-24 None= 0 Point	05
5	<u>Company's Fixed Assets as per Audited Financial Statements</u> (Financial Year 21-22) 15 million & above = 2 points 10 to 14 million = 2 points 01 to 9.99 million = 1 point Below 01 million = 0 point	05
6	<u>Annual Revenue as mentioned in audited Financial Statements</u> (Financial Year 2023-24) 40 million & above = 4 25 million to 40 million = 2 10 to 25 million = 2 0 to 01 million = 2 Below 01 million = .0	10



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7.	Physical inspection of the company's office/services/equipment by NACTA	05
8.	ISO Certificate	10
9.	Demonstration of record management of Guards and latest/automatic weapons	10
Total		70

- Financial proposals shall be opened publicly in the presence of the bidder's representative who chose to attend. The name of the bidder and the technical score of the bidder shall be read out loud. The financial proposal of the bidders who met the minimum qualifying mark will then be inspected to confirm that they have remained sealed and unopened. These financial proposals shall be then opened and the total prices read aloud and recorded.
- The lowest financial proposal (FM) will be given the maximum financial score (Sf) of 30 points. The financial score (Fs) of the other financial proposals shall be computed by applying the formula:
- $F_s = 30 \times F_m / F$, whereas "Fs" is the Financial Score, "Fm" is the lowest price & "F" the price of the proposal under consideration.
- The weights given to the technical & financial proposal are T=0.70 & P=0.30. proposal shall be ranked according to their combined technical (St) & financial (Sf) scores (T= the weight given to the technical proposal; P= the weight given to the financial proposal; T+P=1): $S = S_t \times T\% = S_f \times P\%$. the firm achieving the highest combined technical and financial score shall be invited for reward of contract.



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Required Documents

(To be submitted as part of Technical & Financial Bid)

1. Copies of SECP, Income Tax (NTN Certificate) and Sales Tax Registration.
2. Copy of Active Taxpayers' List from FBR.
3. Copy of valid licenses for operating in all provinces and the Federal Capital Territory.
4. Copy of Memorandum of Association and Articles of Association of company.
5. Company profile (with particular reference to project in the related business field).
6. Copy of all Pakistan valid License for Security Agency Operations.
7. Proof of financial soundness (Bank statements for the last three years).
8. Audited Reports of last three years.
9. Affidavit (Rs. 50 Stamp Paper) that the bidder has not been blacklisted by any Public / Private body.
10. List of Security Guards with evidence.
11. List of Guards Insurance with evidence.
12. List of the Major Public Sector Clients.
13. List of equipment including operational vehicles' details.
14. Any other information.



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Bid Submission Format

(On company's official letter head)

(Applicant's Internal Official Letter Number..... and Date.....)

To: The Director,
Admin & Finance,
National Counter Terrorism Authority,
Islamabad.

From:

Subject: Submission of Bid for Security Services

Dear Sir,

It is submitted that our organizationis interested to participate in the Bidding process of Security Agency Services advertised by your Organization in the National Newspapers and PPRA MIS. It is further stated that our organization is fully competent and fulfill your requirements as per your Bidding Document. Brief introduction of our company is as under: -

S.No.	Description	Details
1	Name of the Organization	
2	SECP Registration No.	
3	NTN No.	
4	Sales Tax Registration No.	
5	Annual Revenue Circulation/Turnover	
6	Number of Security Guards	
7	Experience in years	

Name of Authorized Person: _____

Signature: _____

Official Stamp: _____

Date: _____



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AUTHORITIES

A- ON BEHALF OF NACTA

Authorized Person:

Designation:

Seal:

B- ON BEHALF OF BID SUBMITOR

Authorized Person:

Designation:

Seal:



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Bona-fide Statement by the Bidder

I hereby declare that the information and particulars furnished above by me/my office are true. I further declare that if any of the above particulars or information is found by the company to be inaccurate or false in any respect whatsoever, my Bid before or after the acceptance may be canceled and the whole process may be considered void ab-initio.

Moreover; I declare that the Bidding Process was transparent and proceeded as per PPRA rules; the process was conducted in the presence of all bidders or their representatives and was according to the clauses mentioned in the Bidding Documents issued by NACTA. Further I secured the score as per the quoted technical and financial bids by my office.

Authorized Person's Name: _____

Signature: _____

Seal: _____

Date: _____



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(Must be printed on Rs.100/ Stamp Paper)
UNDERTAKING/ CERTIFICATE

- I hereby declare, that the information & particulars furnished above by me/ my office are true. I further declare that, if any of the above particulars or information is found by the company to be inaccurate or false in any respect whatsoever, my Bid before or after the acceptance may be canceled and the whole process may be considered void ab-initio.
- Moreover, I declare that the bidding process was transparent and proceeded as per PPRA Rules; the process was conducted in the presence of all bidders or their representatives and was according to the clauses mentioned in the Bidding Documents issued by NACTA. Further I secured the score as per the quoted technical & financial bids by my office.
- M/S _____
- Contact Person: _____
- Address: _____
- Tel #: _____ Mobile #: _____ Fax #: _____
- Email: _____
- Signature: _____ Dated: _____

Agency Seal:

ATTESTED BY NOTARY PUBLIC



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Handwritten signature

(MUST BE PRINTED ON RS.100/ STAMP PAPER)

Certified that M/S _____ has not Black Listed by any Public or Private Sector Organization in Pakistan.

M/S _____

Contact Person _____

Address _____

Tel # _____ Mobile # _____ Fax# _____

Email _____ Signature _____ Dated _____

Agency Seal:

ATTESTED BY NOTARY PUBLIC



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Signature

FORM OF CONTRACT
SPECIMEN PURPOSE ONLY

SECURITY SERVICES AGREEMENT

This agreement is made between _____, a company incorporated under the Companies Ordinance, 1984 & having its registered office at _____ Islamabad (hereinafter called the "Company") of one **PART & National Counter Terrorism Authority** (hereinafter called the "Client") which expression shall be deemed to include the **CLIENT's** designation representatives(s) of the **OTHER PART**; and

WHEREAS the Company is a provider of security services, who are fully trained in the field of security and are fully equipped for performance of the same and has agreed to provide security services for the persons and property set out in this security services agreement for the consideration as per clause 4 of the agreement; and

WHEREAS the company has agreed to provide the **CLIENT** with the services specified in this agreement on the terms & conditions set out hereinafter. This agreement shall remain enforced for the initial period of **ONE** year extendable further for two years (three years) at 10% increment on total expense of services on the basis of performance commencing from _____ and ending on _____ under which security services will be provided, without interruption at the premises occupied by the **CLIENT** for official/ residential purposes, as listed in clause 1.2(a) hereof and thereafter, and it shall continue to remain in force with mutual agreement of both the parties, if required.

The company & client have agreed upon as follows: - (1)

GUARD SERVICES

1.1 Guards services consisting of two consecutive 12 hours shifts per day respectively (applicable as per clause 1.2 (a), seven days a week, shall be provided as specified at the location(s) listed in clause 1.2 (a). shifts are to be arranged by the company so that each guard is provided adequate leave and is relieved by other guard without any break round the clock;

- Company will provide & ensure that each guard and supervisor on duty has received & understood written instructions of the basic duties & has the following in his possession;
- Identity Card issued by the company
- Uniform as prescribed and issued by the Company
- Weapons (as specified in the work order/ acceptance letter _____/ and all other equipment necessary for him to perform the services specified in this agreement.

Company: _____ CLIENT: _____



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1.2 PLACEMENT & DUTIES OF GUARDS

- a) 45 x Armed Guards (05 Ex-SSG Guards each having latest weapons & 02 x Ex-Military supervisors each having Pistol 9mm & 38 x Trained Ex-Military Guards each having latest weapons (in two x 12 hours shift per day 07 days a week) to be stationed at Client's office premises at the places to be determined by the Client.
- b) Prevention of entry to the premises referred to in clause 1.2(a) hereof of any person not authorized by the CLIENT or any person who lacks proper identification as prescribed the Client.
- c) Prevention of the removal from the premises referred to in clause 1.2(a) hereof of any property or persons whatsoever not authorized by the CLIENT.
- d) Raising of alarm in case of injury or damage to person(s) or property, fire or riots, or in case of property damages in the event of force majeure on the premises of Client.
- e) Raising of an alarm in any situation with which the guards on duty cannot cope up alone.
- f) To ensure safety of the premises specified in clause 1.2(a) and all persons at any time occupying or visiting the same and all property contained therein.
- g) Static guard(s) deployed at any specified premises shall not be used as escort/ body guards or for cash-in-transit nor will such personnel be deployed at any other premises (except Client's premises) without prior written approval of the Company.
- h) Guards provided shall be used only for security duties and not for any other purposes.
- i) The total number of 23 General Security Guards, 02 SSW Guards & 02 Supervisors provided by the company during each of two x 12 hours shift per day (applicable as per clause 1.2(a), whenever increased or altered, it shall be mutually agreed in writing between the Company and the CLIENT which DEED shall henceforth form an integral part of this agreement and be supplemental hereto forthwith.

Company _____

CLIENT _____



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2. Checkers

Checkers will be provided by the company (Islamabad) to check the Guards and Supervisors allocated at designated premises of the Client. Checkers will visit such locations twice during each 12-hours shift on daily basis. The company will ensure that checkers have adequate transportation.

3. Billing

Bills will be submitted by the company to the Client on a monthly basis within last five working days of the month for which services have been rendered and shall be payable latest by 10th of the following month.

4. Consideration

4.1 Bills will be submitted by the company on account of guarding service charges for 23-Armed General Security Guards, 02 SSW Guards and 02 Supervisors in each 12 hours shifts {as per details mentioned at Clause 1.2(a)} shall be Rs:/ (Rupees _____ per month (inclusive of all taxes).

4.2 Guarding Services charges shall remain fixed for 12 months period following the date of signatures of the agreement by both parties.

4.3 Company will provide one extra latest/ updated weapon of each caliber/bore.

4.4 Guarding services charges payable to the company shall not be adjusted due to variations in its direct or indirect cost, unless such variations result from laws enacted by the federal or Provincial Government or such variations are due to any other reasons resulting in increase of wages/salaries of employees. In that event, both the parties with mutual consent, may modify this agreement to adjust the service charges accordingly subject to clause 4.2.

5. Operation Room(s)

The company will provide, at no additional cost, to the CLIENT Control Room at Office No. _____ Sector _____ Markaz, Islamabad on 24 hours basis with working telephone number UAN _____ to be contacted in case of need/emergency.

Company: _____ CLIENT: _____



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6. Over Time

The Company shall not charge overtime whatsoever on account of guarding services.

7. Persons Performing Services Specified Herein to Be Employee of _____ (Name of Company)

7.1 The person employed by the company who perform the services specified in this agreement shall be employees of the company and company shall not at any time attempt to represent such employees as employees of the CLIENT.

7.2 Since the company is the employer of all such persons, who perform the services specified in this agreement, the company shall pay wages to such persons, shall control and supervise the work done by them, shall instruct them as to the manner in which the work has to be done by them and shall take such disciplinary action against them as may be warned. The CLIENT shall not interfere with the right of the company to hire and fire its employees or in the selection or non-selection of any person as its employees.

7.3 If in the opinion of the CLIENT the presence of any employee of the company or any of his act of omission or commission or prejudicial to its interests, the CLIENT shall report such employee to the company, where upon the company shall take immediate remedial action against such employee to the satisfaction of the Client.

8. Indemnity

8.1 The company shall, all the times during currency of this agreement indemnify the CLIENT against actual losses (except cash and valuables, which must be separately ensured by the CLIENT) and claims for the injuries or damages to any person or property occasioned or ceased by or resulting directly from the negligence or infidelity of the company personnel, provided that the company shall not be responsible in any manner for any losses occasioned or caused by or resulting from the conduct (omission and commission) of the public disturbances and mob attacks, force majeure, etc.

Company: _____ CLIENT: _____



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8.2 The Client shall not be responsible for any legal obligation of the company towards its employees performing duties with Client as per clause 12.4.

8.3 The Client shall not be responsible for any legal obligation incurred by the company towards any other person/entity/department in connection with services provided by the Company to the Client.

9. Termination

Either party shall have the right to terminate this agreement without assigning any reason thereof by giving one month's prior notice in writing to the other party. Should this agreement be terminated pursuant to the clause, the following shall apply,

- (a) Subject to clauses 3,4 and other applicable clauses, the CLIENT shall calculate and make all which shall then be due to the company under this agreement up to the date of expiry of the said one month notice period, which shall be the date of termination. The company shall refund to the CLIENT any proportionate amounts paid to the company as advance.
- (b) The company agrees that such termination shall not entitle any claim, demand, right or damages against the CLIENT otherwise then as remuneration per services performed up to the date of termination as calculated by the CLIENT in clause.9 (a) above.

10. Breach of Contract

10.1 In the event of any monthly sum, or any part thereof, hereby agreed to be paid by the CLIENT to the company under clause 4 hereof, shall remain unpaid for a period of One (1) month after the sum shall have become due under clause 3 thereof, the Company may give to the CLIENT fifteen (15) days prior written notice of termination of this agreement and unless such sum shall have been paid before the expiration of the fifteen (15) days' notice, this agreement shall upon such expiration terminate absolutely and company's obligation under this agreement shall cease.

10.2 In the event of breach of the terms and conditions of this agreement, the CLIENT subject to clause 3 & 4 may terminate this agreement by giving fifteen (15) days prior notice to the company, shall this agreement be terminated in accordance with this clause, the CLIENT shall calculate and make all payments which shall then be due to the company under this agreement up to the date of expiry of the said fifteen (15) days' notice period, which shall be the date of termination and company, shall refund to the CLIENT any proportionate amount paid to the company as an advance.

Company: _____ CLIENT: _____



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11. Removal Of Equipment

Upon termination of this agreement, the company shall have right to, and be permitted to withdraw all its security personnel provided to CLIENT and to remove all its equipment, apparatus, devices etc. which may have been brought and placed by the company upon the CLIENT's premises from time to time.

12. Responsibilities of The Company

12.1 In addition to the services to be performed by the company specified above, the company shall provide at no additional cost the CLIENT such supervision of its employee as is necessary to adequately fulfill its obligations under this agreement.

12.2 The company is responsible for ensuring that all its employees performing the services specified in this agreement are healthy, have no communicable diseases and have had all the necessary medical examination to establish the same, prior to carrying out the aforesaid services.

12.3 The company is an independent contractor and accordingly is fully responsible for any accident or injury to its employees or caused by its employees and agrees that the CLIENT will not be held liable for either of the above.

12.4 The company warrants that in the performance of its obligations under this agreement it shall comply fully with the laws of Pakistan, including the Labour Laws and the Customs Act of Pakistan, this includes, but is not limited to, payment to employee of housing allowance ,transportation allowance, washing allowance, dearness Allowance, Provident fund, Bonus, Severance pay and grant of annual and sick leave, payment of workmen's compensation, Group Insurance, Old age benefits, taxes and all of the payment required under the Labour and other Laws of Pakistan.

13. Status of The Company

M/S _____ warrants that it is a bona-fide private limited company working for its own account and acknowledges this agreement does not confer upon it, or upon any individual employed by it, the status of an employee of the CLIENT nor grants it, or any individual employed by it, any benefits not specifically provided for herein this agreement.

14. Taxes

The company shall be responsible for including the payment of all taxes required to be paid under Law of the Government of Pakistan or any provincial Government Including the necessary withholding of taxes from the salaries of its employees.

Company: _____ CLIENT: _____



15. **Status of The Client**

Nothing contained in this agreement shall amount to wherever of any of the immunities of the CLIENT specified in any other law and the presence of company's employees and equipment on the compound of the premises, referred to the clause 1.3 hereof, will be entirely without prejudice to the status of the CLIENT.

16. **Dispute**

All questions, disputes, controversies or claims arising directly or indirectly out of or consequent to this agreement shall be settled by mutual negotiations of the parties to this agreement. Should such negotiations fail, the matter shall be referred to arbitration by two arbitrators, one to be appointed by the company and the other by the CLIENT in accordance with and subject to the Pakistan Arbitration Act, 1940, or any subsequent statutory modification on or re-enactment thereof. The venue of the arbitration shall be Islamabad.

17. **Force Majeure**

In the event of war, declared or undeclared, enemy action, hostilities, Act of God or any other Circumstances (whether or not of a nature similar to the foregoing), which fully or partially encompasses the place of duty and over which company has no control, which causes the cessation of, or substantial interference in the performance of the said service by the company, said services shall forthwith be suspended until such circumstances have ceased subject to the company forthwith notifying the CLIENT to that effect in writing upon such suspension, and the CLIENT shall not be liable to make any payment under clause 4 hereof in respect of the period of such suspension shall on the option of the CLIENT, be credited to the period following the resumption of the said services or refunded forthwith by the company to the CLIENT, provided that any time during the period of such suspension the CLIENT shall have the right to terminate this agreement as provided for in clause 1 hereof.

Company: _____ CLIENT: _____



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18. Effect of Agreement

This agreement embodies the entire understanding of the parties hereto on this subject and there are no commitments, terms, conditions or obligations, oral or written, express or implied, other than those contained therein.

19. Governing Law

This agreement shall in all respects be interpreted in accordance with and governed by the Laws of Pakistan.

20. Effective Date

This agreement shall be deemed to have come into effect on the day and date of commencement first mentioned above the clause 2 hereof.

21. Clause Headings

None of the clause headings in this agreement shall be deemed to be part of this agreement or shall be taken into consideration in the interpretation or construction of any of the clause of this agreement.

IN WITNESS, WHEREOF, the parties here to have signed this agreement on the day, month or the year first above mentioned.

<u>SIGNED on behalf of COMPANY</u>	<u>SIGNED on behalf of CLIENT</u>
M/S _____ _____ _____	() Director (Admn) National Counter Terrorism Authority, Islamabad.
C.E.O In presence _____ _____ _____	In presence of _____ () Assistant Director (Admn), National Counter Terrorism Authority, Islamabad.



Bidding Documents for Hiring the Services of Security Company/Firm for NACTA
Sector G-7/1, Near Former Federal Urdu University, Islamabad

Phone No. 051-9217115

Annexure A

This annexure forms an integral part of Security Services Agreement between M/S _____ AND National Counter Terrorism Authority (NACTA) Islamabad (Client).

Guard Services

29 Armed Guards (02 Supervisors, 04 SSW Guards & 23 General Security Guards) perform duties in two shift of 12 hours each 7 days a week are to be stationed, at the following location/s.

Location(s) / address(s)	Two x12 hours daily
NACTA HQs Sector G-7/1 near Federal Urdu University, Islamabad.	Day shift (08:00 am to 08:00 pm) Night Shift (08:00 pm to 08:00 am)

Note.: The shift hour specified above can be changed by the Client at any time whenever required by the Client.

Consideration

The amount payable to (Security Company) for a Two x12 hours shift per day, for one-month INCLUSIVE OF TAXES shall be:

. No.	Category	Quantity	Unit Rate	Total Rupees
1.	Supervisor (JCOs)/ Ex-Army	02		
2.	Trained Ex-Army Guards at every place (Retired from Infantry or other fighting arms)	38		
3.	Ex-Special Services Group (Army)	05		
Total		45		



Bidding Documents for Hiring the Services of Security Company/Firm for NACTA
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Handwritten signature

